

CHURCH PULVERBATCH PARISH COUNCIL

Clerk: Mrs S Ryan, 2 Harold's Bank, Church Pulverbatch, Shrewsbury SY5 8BY
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DRAFT MINUTES OF ANNUAL COUNCIL MEETING

HELD ON 18 MAY 2017 AT

CHURCH PULVERBATCH VILLAGE HALL

This meeting followed on from the Annual Parish Meeting which started 7.30pm

PRESENT - Cllr. W. Higgins (Chairman), Cllr. T. Perkins, Cllr J Conde, Cllr D Taylor, Cllr R Clarkson, Cllr P Taylor
S Ryan (clerk)

1. **ELECTION OF CHAIRMAN & SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE** – it was **RESOLVED** that W Higgins elected as Chair; proposed by R Clarkson; Seconded by T Perkins and **agreed** by all present. Declaration of Acceptance of Office completed
2. **ELECTION OF VICE CHAIRMAN & SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE** - it was **RESOLVED** that T Perkins elected as Vice Chair; proposed by R Clarkson; Seconded by D Taylor and **agreed** by all present. Declaration of Acceptance of Office completed by all present
3. **APOLOGIES** – P Whitley – Declaration of Acceptance of Office completed 15 May 2017
4. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS** – none declared
5. **PUBLIC TIME** – no members of public present
6. **MINUTES** - of the meeting held on 16 March 2017 were **APPROVED** as correct record; Proposed T Perkins; seconded D Taylor and agreed by all present.
7. **MATTERS ARISING FROM MINUTES OF LAST MEETINGS**
 - (a) Village Hall – Discussion took place and it was agreed that more information was required
 - (b) Update on Western Power Distribution tree cutting in Church Pulverbatch, Conservation Area
T Perkins attended a meeting with representatives from Western Power Distribution (WPD) and Shropshire Hills AONB to look at putting low voltage cables underground. National Fund for doing projects but AONB will have to be PC advocate for funding. They are willing to put an application forward on PC behalf. WPD looked at properties involved and thought it was feasible. WPD want support from local people and assurance from PC that there will not be too many complaints because if PC go ahead with this there will be tremendous disruption, digging up roads and gardens. It was **agreed** that the PC supports T Perkins to go back to AONB and WPD to complete application before the end of the month; Proposed D Taylor; seconded; R Clarkson and **agreed** by all present..
8. **REVIEW ASSETS REGISTER** – it was **agreed** by all present to update asset register to reflect purchases from Transparency Fund grant
9. **REVIEW TRUSTEE APPOINTMENTS TO MARGARET PERKINS CHARITY** - W Higgins and D Taylor to continue as trustees – **agreed** by all present
10. **MEETING DATES FOR 2017/18** – confirmed as - 27 July, 28 September, 23 November, 25 January, 22 March

11. **TRAINING FOR COUNCILLORS** – it was **agreed** by all present to book a place for P Taylor for Fundamentals training for new councillors

12. **HIGHWAYS MATTERS**

- (a) Shropshire Council not completed all work. Clerk to follow up
 - (i) road sign on the approach to the Wrentnall crossroads
 - (ii) Verge collapse on Wilderley Lane
 - (iii) Flooding at the bottom of Pulverbatch bank
 - (iv) Pulthley Lane, signage at Habberley junction
- (b) New issues
Clerk to report issue with the bridge over brook at Harold’s Bank

13. **REPORTS** -

(a) Police report for April 2017

Crime:

Assault:	Theft:	Burglary Other:
Vehicle Crime:	Criminal Damage:	Burglary Dwelling:
Other:1	Road Traffic Incident:	Road Collision:
ASB Personal:	ASB Environmental:	ASB Nuisance:

(b) Councillors who have attended meetings of other organisations -none

14. **PLANNING MATTERS**

(A) PLANNING NOTIFICATIONS – FOR INFORMATION ONLY

(B) PLANNING MATTERS FOR CONSIDERATION

- (i) 17/01171/FUL - Site Of Cothercott Barytes Mill, Ratlinghope, Shropshire. Application under Section 73a of the Town and Country Planning Act 1995 for the (part) retrospective development works including the formation of car park area; installation of fencing and gates; formation of permissive access footpath; installation of two lectern mounted interpretation panels and existing mill wheels with interpretative panels. Shropshire Hills AONB Partnership 9 Drovers House , Shrewsbury Road, CRAVEN ARMS, SY7 9BZ – no response **agreed** by all present

(C) PLANNING MATTERS RECEIVED AFTER AGENDA WAS SENT OUT – FOR CONSIDERATION/INFORMATION

- (i) Town and Country Planning Act 1990 Regulation No. 5 of the Neighbourhood Planning (General) Regulations 2012. Application for the designation of Condover Parish as a neighbourhood area. NOTICE IS GIVEN that Shropshire Council has received from Condover Parish Council an application under Regulation 5 of the Neighbourhood Planning Regulations for the Council to designate the area comprising the civil parish of Condover as a “neighbourhood area” within the meaning of section 61 G of the 1990 Act – no response **agreed** by all present

15. **FINANCE**

- (a) Internal auditor’s and end of year bank reconciliation and budget report received. 2016/17 Annual Return **APPROVED** and signed by Chair; proposed J Conde; seconded by D Taylor and agreed by all present
- (b) Training costs for councillors attendance £25 **APPROVED**; proposed R Clarkson; seconded J Conde and agreed by all present
- (c) **APPROVED** accounts for payment; proposed T Perkins; seconded P Taylor:
 - (i) Clerk salary as per clerks report
 - (ii) SALC affiliation fees £169.29
 - (iii) Good Councillors guide 2017 (£3.20 per copy) £25.60
- (d) Payments already made noted:
 - (i) Data protection registration – Direct debit £35.00
- (e) Receipt noted:
 - (i) Precept 2017/18 £3048.00

16. CORRESPONDENCE – correspondence for information noted

- (a) SALC Information bulletins
- (b) NALC Information bulletins
- (c) PCC newsletter

Tributes were paid to Jane Gallagher. Clerk to write to Jane Gallagher on behalf of the Parish Council to thank her for her service on the Parish Council; proposed W Higgins; seconded T Perkins and **agreed** by all present.

17. WEBSITE - discussion regarding councillors needing to make themselves more known in the community. It was agreed that news items and articles are to be written by Councillors and posted on website and in Parish magazine, proposed T Perkins; seconded P Taylor and agreed by all present.

18. PARISH MATTERS

- (a) Update on previously reports items
 - (i) Village hall committee membership is increasing. Paul Taylor to stand down as Chair at AGM. It was **agreed** by all present that he will represent the Parish Council on the Village Hall committee.
- (b) New matters to report – none to report

19. ITEMS FOR NEXT AGENDA

Issues regarding drivers using mobile phones
Traffic speed through Pulverbatch
Both to be raised with PC David Walton. Clerk to send invitation to attend next meeting.

DATE OF NEXT MEETING: THURSDAY 27 JULY 2017, 7.30PM AT CHURCH PULVERBATCH VILLAGE HALL

W Higgins thanked all for attending and closed the meeting at 9.42pm

Church Pulverbatch Parish Council
Annual Council Meeting Minutes 18 May 2017
S.Ryan Clerk and RFO
church.pulverbatch@hotmail.co.uk

Dated 27 July 2017

Signed.....